

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Regular Meeting
December 21, 2016

The Board of Fire Commissioners, Fire District No. 3, held a Regular meeting on Wednesday, December 21, 2016, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 6:15 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Edward Rosenbergen Sr., Timothy Wright and Donald Hainzl.

Also Present: Fire Official Robert Schmitt

Chairman Speciale called the meeting to order at 6:15 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

| | |
|----------------------------|-----------|
| Building and Grounds | No Report |
| Liaison to Volunteers | No Report |
| Correspondence | No Report |
| Liaison to Fire Prevention | No Report |
| Insurance | No Report |
| Budget and Finance | No Report |
| Trucks | No Report |

Motion by R. Cain Jr. to open public session seconded by D. Hainzl. No public comments. Motion by E. Rosenbergen to close public session seconded by D. Hainzl.

Fire Chiefs Report: 12 Fire Alarms 2 Drills

Motion by R. Cain Jr. to accept the Fire Chiefs report seconded by E. Rosenbergen. Motion passed by voice vote.

Fire Official reported that the Bureau recently had its 5 year audit and everything is good. Motion by E. Rosenbergen to accept the Fire Prevention Report seconded by R. Cain Jr. Motion passed by voice vote.

Motion by E. Rosenbergen to accept the minutes of November 16, 2016 seconded by R. Cain Jr. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr. -Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to accept the Financial Report seconded by D. Hainzl. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by D. Hainzl to pay bills submitted seconded by T. Wright. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr. - Abstain and A. Speciale-Yes.

2017 ADOPTED BUDGET RESOLUTION

MONTVILLE TOWNSHIP FIRE DISTRICT 3

FISCAL YEAR: January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget for the Montville Township Fire District No. 3 (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of Dec. 21, 2016; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) [*Include as appropriate: [includes a proposed public referendum in the amount of \$ _____ in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$ _____ as an appropriation from restricted fund balance to be used as budget revenue]*]; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 640,500, which includes amount to be raised by taxation of \$ 540,000, and Total Appropriations of \$ 640,500; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 21, 2016 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017, is hereby adopted and, [*subject to the proposed referendum being approved by 50 percent of the voters*] shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$640,500, which includes amount to be raised by taxation of \$540,000, and Total Appropriations of \$ 640,500; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

Edward Rosenbergen Sr.
(Secretary's Signature)

December 21, 2016
(Date)

Board of Commissioners Recorded Vote

| Member | Aye | Nay | Abstain | Absent |
|----------------------|------------|------------|----------------|---------------|
| Anthony Speciale Sr. | X | | | |
| Ronald R. Cain Jr. | X | | | |
| Edward Rosenbergen | X | | | |
| Timothy J. Wright | X | | | |
| Donald F. Hainzl | X | | | |

Motion by R. Cain Jr. to adopt the 2017 Budget seconded D. Hainzl. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by E. Rosenbergen to advertise the legal notice for 2017 meeting dates seconded by D. Hainzl. Motion passed by voice vote.

Motion by E. Rosenbergen to adjourn meeting seconded by T. Wright.

Meeting adjourned at 6:20 PM.

Respectfully submitted,

Kathleen Cain
Recording Secretary



Pine Brook Vol. Fire Department

DISTRICT 3 P. O. BOX 204
PINE BROOK, NEW JERSEY 07058

December 21, 2016

Monthly Chief Report November 2016

Fire Alarms: 12

Drill: 2

Mileage on Chief Vehicle: 13,893

Submitted by,

Chief Jim Schmitt



PINE BROOK FIRE PREVENTION BUREAU

47 Bloomfield Avenue

P.O. Box 204

Pine Brook, New Jersey 07058-2040

Tel: 973-227-5504 • Fax: 973-227-3232

Monthly Meeting December 21, 2016

SDI/CO Inspections:

1. 30 Crescent Rd., Pine Brook
2. 14 Lisa Place, Pine Brook
3. 5 Effingham Low, Montville
4. 23 Windsor Drive, Pine Brook
5. 182 Konner Ave. North, Montville
6. 69 Horseneck Road, Montville
7. 5 Prospect Pl., Pine Brook
8. 13 @ Rachel Garden Apartments

Waiver of Site Plan:

1. PMISC16-57, Dr. Michael Iberer – 339 Changebridge Rd.

Fire Permit:

1. Alirm LLC – Warehouse Sale Dec. 3 – Dec. 11, 2016.
2. Mundi – Warehouse Sale Nov. 19 – Dec. 23, 2016.
3. Christine Valmy – Warehouse Sale Dec. 9 – Dec. 23, 2016.

Township of Montville Fire District #3**Budget Summary**

December

21, 2016

Disbursements**Budget****Spent****Encumbered****Balance**

| | | | | |
|-----------------------------------|--------------|--------------|--|-------------|
| 1 Telephone | \$6,000.00 | \$5,835.99 | | \$164.01 |
| 2 Electricity | \$15,000.00 | \$12,487.57 | | \$2,512.43 |
| 3 Heat & Fuel | \$14,000.00 | \$5,408.14 | | \$8,591.86 |
| 4 Gas & Diesel | \$9,000.00 | \$2,993.40 | | \$6,006.60 |
| 5 Fire Suppression Supplies | \$50,233.00 | \$34,489.89 | | \$15,743.11 |
| 6 Maintenance Trucks | \$60,000.00 | \$24,913.58 | | \$35,086.42 |
| 7 Maintenance House | \$60,000.00 | \$47,236.07 | | \$12,763.93 |
| 8 Radio Equipment | \$20,000.00 | \$8,643.45 | | \$11,356.55 |
| 9 Water & Sewer | \$1,200.00 | \$1,132.40 | | \$67.60 |
| 10 Stationery | \$1,500.00 | \$1,440.36 | | \$59.64 |
| 11 Legal Fees | \$5,000.00 | \$3,487.80 | | \$1,512.20 |
| 12 Capital - New Truck | \$100,000.00 | \$100,000.00 | | \$0.00 |
| 13 School | \$3,500.00 | \$2,442.00 | | \$1,058.00 |
| 14 Audit | \$12,000.00 | \$11,475.00 | | \$525.00 |
| 15 Insurance | \$77,000.00 | \$75,524.88 | | \$1,475.12 |
| 16 Tech Manuals | \$500.00 | \$264.50 | | \$235.50 |
| 17 Death Benefit Fund | \$4,000.00 | \$4,000.00 | | \$0.00 |
| 18 Stipends - Election | \$250.00 | \$225.00 | | \$25.00 |
| 19 Stipends - Commissioners | \$3,500.00 | \$3,500.00 | | \$0.00 |
| 20 Stipends - Secretary | \$25,000.00 | \$24,823.22 | | \$176.78 |
| 21 Clothing Allowance | \$26,000.00 | \$17,498.11 | | \$8,501.89 |
| 22 Fire Prevention Bureau Expense | \$100,000.00 | \$95,486.75 | | \$4,513.25 |
| 23 Advertising & Promotion | \$14,000.00 | \$12,001.22 | | \$1,998.78 |
| 24 Employee Benefits | \$12,317.00 | \$12,317.00 | | \$0.00 |
| 25 Capital New Equipment | \$20,000.00 | \$20,000.00 | | \$0.00 |

Total Budget

\$640,000.00

\$527,626.33

\$0.00

\$112,373.67

BILLS SUBMITTED FOR PAYMENT

December 21, 2016

| | | | |
|-------------------------|-----------|----------------------------|------------|
| Atlantic Health | PO 16-01 | Hepatitis B shots | \$ 130.00 |
| Cain & Sons Fire Equip | PO 16-02 | Ext and air tanks | \$ 142.00 |
| Daily Record | PO 16-03 | Public Hearing Notice | \$ 63.16 |
| Daily Record | PO 16-03 | Election Notice | \$ 63.16 |
| JCP&L | PO 16-05 | Electric usage | \$ 822.33 |
| Maria Pensado | PO 16-08 | Firehouse Maintenance | \$ 402.39 |
| NJNG Co. | PO 16-11 | | \$ 196.87 |
| Optimum | PO 16-12 | Phone/Internet | \$ 388.66 |
| Pinto of Montville | PO 16-13 | Garbage/Recycling | \$ 175.69 |
| Township of Montville | PO 16-14 | Gas/Diesel | \$ 609.96 |
| Verizon Wireless | PO 16-15 | Chief | \$ 94.48 |
| | | Fire Prevention | \$ 34.47 |
| Xerox | PO 16-16 | Copier | \$ 14.62 |
| W. B. Mason | PO 16-19 | Supplies | \$ 115.84 |
| Reliance Standard Ins. | PO 16-20 | 1 st qtr 2017 | \$ 885.29 |
| LTI | PO 16-24 | Fall cleanup | \$ 715.00 |
| Eric Brauchle LLC | PO 17-24 | Salting 12/11/16 | \$ 420.00 |
| A C Daughtry | PO 16-32 | 86 River Rd Shared service | \$ 113.70 |
| Morris Cty Fire Academy | PO 16-64 | K Gauweiler FFI | \$ 250.00 |
| Fire & Safety | PO 16-96 | 379 hydraulic oil | \$3,070.93 |
| FFI | PO 16-105 | Drill | \$1,695.00 |
| Motorola Solutions | PO 16-124 | 2 Portables | \$4,019.75 |

| | | | |
|------------------------|------------|---------------------|------------|
| Witmer Public Safety | PO 16-126 | Gloves | \$1,632.00 |
| NJ Fire Equipment | PO 16-127 | Equipment | \$7,038.70 |
| Anthony Speciale | PO 16-129 | Stipend | \$ 500.00 |
| Ronald R. Cain Jr. | PO Box 130 | Stipend | \$ 500.00 |
| Edward Rosenbergen | PO 16-131 | Stipend | \$1,000.00 |
| Timothy Wright | PO 16-132 | Stipend | \$1,000.00 |
| Donald Hainzl | PO 16-133 | Stipend | \$ 500.00 |
| Pine Brook FD | PO 16-134 | Death Benefit | \$4,000.00 |
| Dell Marketing | PO 16-135 | Server | \$2,918.79 |
| Penguin Management | PO 16-136 | E Dispatch 6 months | \$ 720.00 |
| Middlesex Fire Academy | PO 16-137 | Drill | \$ 722.00 |
| Postmaster Pine Brook | PO 16-138 | Fire Prevention | \$ 470.00 |
| Alarmax | PO 16-139 | Battery | \$ 13.95 |