

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Regular Meeting
October 19, 2016

The Board of Fire Commissioners, Fire District No. 3, held a regular meeting on Wednesday, October 19, 2016, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Edward Rosenbergen Sr. Timothy Wright and Donald Hainzl. E. Rosenbergen arrived at 7:06 PM.

Also present Fire Chief James Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute.

Building and Grounds: No Report

Liaison to Volunteers: Commissioner Hainzl stated a complaint was received that the NFRIS does not work on the Captains computer and there were other issues with the computer. Secretary said the NFRIS has been set up for the past 6 weeks and a new computer was set up on Wednesday, October 19, 2016.

Correspondence: No Report

Liaison to Fire Prevention: No Report

Insurance: Commissioner Cain mentioned that the Life Insurance premium for the Volunteers has doubled, our Agent is researching another company for Life Insurance.

Budget and Finance: Tax levy check has been received and deposited

Trucks: Commissioner Hainzl told the Chief that there is a light out on the mast on 378. Chief Schmitt will have the bulb replaced.

Motion by D. Hainzl to open meeting to the public seconded by R. Cain Jr. No public comments, motion by R. Cain Jr. to close public session seconded by T. Wright.

Fire Chiefs Report: 9 Alarms 1 Drill

Motion by E. Rosenbergen to accept the Fire Chiefs Report seconded by T. Wright.
Motion passed by voice vote.

Motion by D. Hainzl to accept the Fire Prevention Report seconded by T. Wright. Motion passed by voice vote.

Motion by R. Cain Jr. to accept the minutes of September 21, 2016 seconded by D. Hainzl. Roll Call: D. Hainzl-Yes, T. Wright-Abstain, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to accept the Financial Report seconded by T. Wright. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes,

Motion by D. Hainzl to pay bills submitted seconded by T. Wright. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Abstain and A. Speciale-Yes.

Chairman Speciale mentioned that the Board received the assessment for Fire District 3. It did increase a little this year. R. Cain Jr. made a motion to leave the Amount to be raised by taxation at \$540,000 and the line item amounts as discussed at Septembers meeting seconded by E. Rosenbergen. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale.

Chief Schmitt said that he had reviewed the County Mutual Aid agreement with his Officers. Upon their review they recommend that the Department not sign it. R. Cain Jr. made a motion to table it at this time with possible future consideration seconded by E. Rosenbergen. Motion passed by voice vote.

Chief Schmitt also mentioned that the Three (3) Fire Chiefs discussed the possibility of dual dispatch within the Township from 6AM-6PM. He said at this time he doesn't feel that it is necessary for Pine Brook to enter into an agreement. Board members agreed with him.

D. Hainzl presented a quote for two portable radios for two officers. Motion by R. Cain Jr. to purchase two portable radios \$3,835.75 with standard cases seconded by E. Rosenbergen. Motion passed by voice vote.

Joint meeting is scheduled for October 26, 2016 at Pine Brook Fire Station No. 1. There are two items on the agenda, Fire Prevention Fee Increases and Radio transmissions. Fire District three is not in favor of the increase.

R. Cain Jr. and E. Rosenbergen reviewed the quotes received for snow removal for 2016-2017. Three requests were sent out, two were received, LTI and EH Brauchle LLC. Their recommendation is E.H. Brauchle LLC as his prices were lower on all but two items. Motion by E. Rosenbergen to award the contract to EH Brauchle LLC for the 2016-2017 Snow Plowing seconded by T. Wright. Motion passed by voice vote.

Being no further business brought before the Board motion by E. Rosenbergen to adjourn meeting seconded by R. Cain Jr.

Meeting adjourned at 7:15 PM.

Respectfully submitted,

Kathleen Cain
Recording Secretary



Pine Brook Vol. Fire Department

DISTRICT 3 P. O. BOX 204
PINE BROOK, NEW JERSEY 07058

October 19, 2016

**Monthly Chief Report
September 2016**

Fire Alarms: 9

Drill: 1

Mileage on Chief Vehicle: 12,920

Submitted by,

Chief Jim Schmitt



PINE BROOK FIRE PREVENTION BUREAU

47 Bloomfield Avenue
P.O. Box 204
Pine Brook, New Jersey 07058-2040
Tel: 973-227-5504 • Fax: 973-227-3232

Monthly Report October 19, 2016

SDI/CO Inspections:

1. 18 @ Rachel Garden Apartments
2. 10 Roe Ri Road, Pine Brook
3. 6 John Street, Pine Brook
4. 71 Hook Mountain Road, Montville
5. 1 Garrity Ter., Pine Brook
6. 12 Normandy Rd., Pine Brook
7. 12 Stuart Ct., Pine Brook

Fire Permit:

1. David Ellis Events at Trane USA Co. – 19 Chapin Road.

Waiver of Site Plan:

1. PMISC Metro Exhibits – 1 Chapin Road, Pine Brook
2. PMISC El Rancho de Beny – 6 Route 46 W., Pine Brook
3. PMISC16-45, Montrose Air Quality Services – 45 Route 46 E., Pine Brook

Please see the attached reports for all inspections, re-inspections and violations issued this month.

Mileage on Fire Prevention Vehicles:

1. Crown Vic: 69,830
2. Explorer: 8,602

Yours in Fire Safety,


Robert G. Schmitt
Fire Official

Township of Montville Fire District #3**Budget Summary**

October

19, 2016

Disbursements**Budget****Spent****Encumbered****Balance**

1 Telephone	\$6,000.00	\$4,792.98		\$1,207.02
2 Electricity	\$15,000.00	\$9,086.59		\$5,913.41
3 Heat & Fuel	\$14,000.00	\$5,211.27		\$8,788.73
4 Gas & Diesel	\$9,000.00	\$1,477.90		\$7,522.10
5 Fire Suppression Supplies	\$50,233.00	\$21,835.15	\$1,995.00	\$26,402.85
6 Maintenance Trucks	\$60,000.00	\$21,485.96		\$38,514.04
7 Maintenance House	\$60,000.00	\$43,129.73		\$16,870.27
8 Radio Equipment	\$20,000.00	\$3,790.00		\$16,210.00
9 Water & Sewer	\$1,200.00	\$849.30		\$350.70
10 Stationery	\$1,500.00	\$1,128.06		\$371.94
11 Legal Fees	\$5,000.00	\$3,249.32		\$1,750.68
12 Capital - New Truck	\$100,000.00			\$100,000.00
13 School	\$3,500.00	\$1,470.00	\$250.00	\$1,780.00
14 Audit	\$12,000.00	\$11,475.00		\$525.00
15 Insurance	\$77,000.00	\$69,962.59		\$7,037.41
16 Tech Manuals	\$500.00	\$264.50		\$235.50
17 Death Benefit Fund	\$4,000.00			\$4,000.00
18 Stipends - Election	\$250.00	\$225.00		\$25.00
19 Stipends - Commissioners	\$3,500.00			\$3,500.00
20 Stipends - Secretary	\$25,000.00	\$20,853.56		\$4,146.44
21 Clothing Allowance	\$26,000.00			\$26,000.00
22 Fire Prevention Bureau Expense	\$100,000.00	\$77,473.40		\$22,526.60
23 Advertising & Promotion	\$14,000.00	\$12,001.22		\$1,998.78
24 Employee Benefits	\$12,317.00	\$12,317.00		\$0.00
25 Capital New Equipment	\$20,000.00			\$20,000.00

Total Budget

\$640,000.00

\$322,078.53

\$2,245.00

\$315,676.47

BILLS SUBMITTED FOR PAYMENT
October 19, 2016

JCP&L	PO 16-05	Electrical Service	\$ 144.45
John Sullivan Electric	PO 16-06	Electrical Work Sta. 2	\$ 249.30
Maria Pensado	PO 16-08	Fire house Maintenance	\$ 402.39
Optimum	PO 16-12	Telephone/internet	\$ 289.58
Pinto of Montville	PO 16-13	Monthly garbage pickup	\$ 175.69
Verizon Wireless	PO 16-15	Fire Prevention Cell	\$ 35.26
		Fire Chief Cell	\$ 97.20
Xerox	PO 16-16	Monthly usage	\$ 21.31
Home Depot	PO 16-18	Misc Supplies	\$ 112.79
W. B. Mason	PO 16-19	supplies FP/Comm	\$ 985.88
Reliance Insurance	PO 16-20	4 th qtr increase	\$1,212.46
LTI	PO 16-24	Lawn Maintenance	\$ 280.00
Overhead Door	PO 16-65	Sta. 1 & Sta. 2	\$ 500.00
Fire & Safety	PO 16-96	Computer issue 379	\$ 721.84
NJ Fire Equipment	PO 16-104	Fire Hose	\$2,114.22
Foremost Promotion	PO 16-112	Fire Prev. Handouts	\$1,235.70
Dell Marketing	PO 16-114	Captains office	\$ 682.96
Verner Cadby	PO 16-115	Oil Change SUV	\$ 41.59
Denco Exterminating	PO 16-116	Mouse control	\$ 275.00
Adams Fire Protection	PO 16-117	Hood System inspection	\$ 138.25
Herbert Eggers	PO 16-118	Wildwood Incentive	\$ 340.00

Gary Eggers	PO 16-119	Wildwood Incentive	\$ 340.00
Ronald R. Cain Jr.	PO 16-120	Wildwood Incentive	\$ 340.00
Fire Engineering	PO 16-121	10 Subscriptions	\$ 199.50