

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Regular Meeting
September 21, 2016

The Board of Fire Commissioners, Fire District No. 3, held a regular meeting on Wednesday, September 21, 2016, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Edward Rosenbergen Sr. and Donald Hainzl.

Absent: Timothy Wright

Also present Fire Chief James Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute.

Building and Grounds: No Report

Liaison to Volunteers: No Report

Correspondence: No Report

Liaison to Fire Prevention: R. Cain Jr. mentioned that the 3 Fire Officials from their respective Districts plan on attending the October Joint Commissioners meeting to propose fee increases. R. Cain Jr. said after reviewing the increases he is not in favor of it. A. Speciale also mentioned that Joe Serrecchia Montville Fire Official, will have to prove why it is necessary for this increase. We want to see why he feels it is necessary. Pine Brook and Towaco Fire Prevention are self-supporting and do not need an increase.

Insurance: No Report

Budget & Finance: No Report

Trucks: 379 is scheduled to go to Fire & Safety on October 3, 2016 for repairs found during the annual aerial inspection and to change the hydraulic fluid in the ladder due to contamination found during the inspection.

Motion by D. Hainzl to open meeting to the public seconded by E. Rosenbergen. No public comments. Motion by R. Cain Jr. to close public session seconded by E. Rosenbergen.

Fire Chiefs Report: 11 Alarms 1 Drill

Motion by D. Hainzl to accept the Fire Chiefs Report seconded by E. Rosenberg.
Motion passed by voice vote.

Motion by E. Rosenberg to accept the Fire Prevention Report seconded by D. Hainzl.
Motion passed by voice vote.

Motion to accept the minutes of August 17, 2016 by D. Hainzl seconded by E. Rosenberg. Roll Call: D. Hainzl-Yes, E. Rosenberg-Yes, R. Cain Jr.-Yes and A. Speciale-Yes. T. Wright-Absent

Motion by R. Cain Jr. to accept the Financial Report seconded by D. Hainzl. Roll Call: D. Hainzl-Yes, E. Rosenberg-Yes, R. Cain Jr.-Yes and A. Speciale-Yes. T. Wright-Absent

Motion by E. Rosenberg to pay bills submitted seconded by R. Cain Jr. Roll Call: D. Hainzl-Yes, E. Rosenberg-Yes, R. Cain Jr.-Yes and A. Speciale-Yes. T. Wright-Absent

R. Cain Jr. made a motion to do the 2017 Budget Preparation following New Business seconded by E. Rosenberg.

The County of Morris has set up a mutual aid agreement and has sent it to every Fire Department in Morris County. There was a brief discussion, at which time the Chief asked it to be tabled until October's meeting so he can review it with his officers.

R. Cain Jr. presented a quote for a Dell Computer for the Captains office. Motion by D. Hainzl to purchase the computer at a cost of \$682.00 seconded by E. Rosenberg.
Motion passed by voice vote.

We are still waiting for Enforsys to get the NFRIS set up on the Captains Computer. R. Cain Jr. mentioned he would like to have the Fire Official R. Schmitt look into other vendors that are approved by the State for our NFRIS and Fire Prevention Inspections.

Discussion for the 2017 Budget; Chief Schmitt supplied his wish list for 2017. Chief Schmitt said they are working on specifications for a new truck for 2018. R. Cain Jr. said the NFPA Standard 1901 is supposed to be effective 2017 and it will require every engine you purchase to have a 75 foot aerial. D. Hainzl will get prices for October's meeting for two new portable radios for Otto Gauweiler and Rocky Trifari. Chief Schmitt requested a 2% increase in the clothing allowance payout.

R. Cain Jr. suggested paving the parking lot Station No. 1. We will begin getting prices now for the spring.

2017 Proposed Budget Figures

Telephone	\$ 6,500.00
Electricity	\$ 15,000.00
Heat & Fuel	\$ 14,000.00
Gas & Diesel	\$ 9,000.00
Fire Suppression	\$ 52,550.00
Maintenance Trucks	\$ 50,000.00
Maintenance House	\$ 60,000.00
Radio Equipment	\$ 20,000.00
Water & Sewer	\$ 1,200.00
Stationary	\$ 1,500.00
Legal Fees	\$ 5,000.00
Capital New Truck	\$100,000.00
School	\$ 5,000.00
Audit	\$ 12,000.00
Insurance	\$ 77,000.00
Tech Manuals	\$ 500.00
Death Benefit Fund	\$ 4,000.00
Stipends-Elections	\$ 250.00
Stipends-Commissioners	\$ 3,500.00
Stipends-Secretary	\$ 28,000.00
Clothing Allowance	\$ 26,000.00
Advertising & Promotion	\$ 14,000.00
Employee Benefits	\$ 15,000.00
Capital New Equipment	\$ 20,000.00
TOTAL	\$540,000.00

Motion by D. Hainzl to accept the proposed figures for the 2017 Budget seconded by E. Rosenbergen.

Being no further business brought before the Board, motion by D. Hainzl to adjourn meeting seconded by E. Rosenbergen.

Meeting adjourned at 7:56 PM.

Respectfully submitted,

Kathleen Cain
Recording Secretary



Pine Brook Vol. Fire Department

DISTRICT 3 P. O. BOX 204
PINE BROOK, NEW JERSEY 07058

September 21, 2016

Monthly Chief Report August 2016

Fire Alarms: 11

Drill: 1

Mileage on Chief Vehicle: 12,390

Submitted by,

Chief Jim Schmitt



PINE BROOK FIRE PREVENTION BUREAU

47 Bloomfield Avenue
P.O. Box 204
Pine Brook, New Jersey 07058-2040
Tel: 973-227-5504 • Fax: 973-227-3232

Monthly Report September 21, 2016

SDI/C/O Inspections:

1. 14 @ Rachel Garden Apartments
2. 6 Constitution Ct., Montville
3. 7 Russell Ct., Montville
4. 2 Stuart Ct., Pine Brook
5. 8 Madison Ct., Montville
6. 17 Brittany Rd., Montville
7. 23 Breton Rd., Pine Brook
8. 13 Breton Rd., Pine Brook

Waiver of Site Plans:

1. PMISC16-22, Kona Ice – 43 Stiles Ln.
2. PMISC16-38, Montville Wine Outlet – 321 Changebridge Rd.
3. PMISC16-44, Pine Brook Skin Care – 328 Changebridge Rd.
4. PMISC16-39, Advanced Building Control – 339 Changebridge Rd.
5. PMISC16-40, Two Headed Dog Tattoo Studio – 189 Changebridge Rd.

Please see the attached reports for all inspections, re-inspections and violations issued this month.

Mileage for Fire Prevention Vehicles:

1. Crown Vic: 69,820
2. Explorer: 8,124

Yours in Fire Safety,

Robert G. Schmitt
Fire Official

Township of Montville Fire District #3	
Budget Summary	

September

21, 2016

	<u>Disbursements</u>	<u>Budget</u>	<u>Spent</u>	<u>Encumbered</u>	<u>Balance</u>
1	Telephone	\$6,000.00	\$4,301.31		\$1,698.69
2	Electricity	\$15,000.00	\$8,942.14		\$6,057.86
3	Heat & Fuel	\$14,000.00	\$5,211.27		\$8,788.73
4	Gas & Diesel	\$9,000.00	\$1,477.90		\$7,522.10
5	Fire Suppression Supplies	\$50,233.00	\$18,925.18	\$4,109.22	\$27,198.60
6	Maintenance Trucks	\$60,000.00	\$20,764.12		\$39,235.88
7	Maintenance House	\$60,000.00	\$40,742.10		\$19,257.90
8	Radio Equipment	\$20,000.00	\$3,790.00		\$16,210.00
9	Water & Sewer	\$1,200.00	\$849.30		\$350.70
10	Stationery	\$1,500.00	\$1,002.62		\$497.38
11	Legal Fees	\$5,000.00	\$3,249.32		\$1,750.68
12	Capital - New Truck	\$100,000.00			\$100,000.00
13	School	\$3,500.00	\$1,470.00	\$250.00	\$1,780.00
14	Audit	\$12,000.00	\$11,475.00		\$525.00
15	Insurance	\$77,000.00	\$68,750.13		\$8,249.87
16	Tech Manuals	\$500.00	\$65.00		\$435.00
17	Death Benefit Fund	\$4,000.00			\$4,000.00
18	Stipends - Election	\$250.00	\$225.00		\$25.00
19	Stipends - Commissioners	\$3,500.00			\$3,500.00
20	Stipends - Secretary	\$25,000.00	\$18,868.76		\$6,131.24
21	Clothing Allowance	\$26,000.00			\$26,000.00
22	Fire Prevention Bureau Expense	\$100,000.00	\$66,850.93		\$33,149.07
23	Advertising & Promotion	\$14,000.00	\$10,981.22		\$3,018.78
24	Employee Benefits	\$12,317.00	\$12,317.00		\$0.00
25	Capital New Equipment	\$20,000.00			\$20,000.00
	Total Budget	\$640,000.00	\$300,258.30	\$4,359.22	\$335,382.48

BILLS SUBMITTED FOR PAYMENT

SEPTEMBER 21, 2016

JCP&L	PO 16-05	Electrical Service	\$ 843.88 \$1,313.90
K Cooling & Heating	PO 16-07	AC Repaired	\$ 185.00
Maria Pensado	PO 16-08	Firehouse Maintenance	\$ 402.39
NJNG Co.	PO 16-11	Monthly usage	\$ 150.00
Optimum	PO 16-12	47 Bloomfield Avenue	\$ 384.48
Pinto of Montville	PO 16-13	Monthly garbage	\$ 175.69
Verizon Wireless	PO 16-15	Cell Phone	\$ 34.57 \$ 94.58
Xerox	PO 16-16	Monthly usage	\$ 10.82
WB Mason	PO 16-19	Supplies	\$ 15.87 \$ 84.96
Reliance Standard	PO 16-20	Life Insurance 3 rd Qtr	\$1,588.41
LTI	PO 16-24	Lawn Maintenance	\$ 280.00
AC Daughtry	PO 16-32	Alarm System inspection	\$ 971.00
Kenvil Power	PO 16-88	Chain saw repair	\$ 122.62
General Sales	PO 16-91	Switch 377	\$ 17.50
UL	PO 16-95	Aerial Inspection	\$ 910.00
Fire & Safety	PO 16-96	Part 379	\$ 30.00
Otis	PO 16-103	Annual maintenance	\$ 67.92
Grainger	PO 16-110	Car wash brushes	\$ 199.92

Witmer Public Safety PO 16-116

Annual SCBA Insp

\$1,423.00