

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Regular Meeting  
February 15, 2017

The Board of Fire Commissioners, Fire District No. 3, held a regular meeting on Wednesday, February 15, 2017, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Edward Rosenbergen Sr. Timothy Wright and Donald Hainzl.

Also present Fire Chief James Schmitt and Fire Official Robert Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute.

Building & Grounds- No Report

Liaison to Volunteers – No Report

Correspondence – D. Hainzl read a letter from the State of NJ stating that the recent Audit of the Pine Brook Fire Prevention Bureau was in accordance with the requirements.

Liaison to Fire Prevention-No Report

Insurance-No Report

Budget and Finance – No Report

Trucks- No Report

Motion by D. Hainzl to open meeting to the public seconded by E. Rosenbergen, No public comments. Motion by R. Cain Jr. to close public session seconded by T. Wright.

Fire Chiefs Report: 13 Alarms 1 Drill

Motion by E. Rosenbergen to accept the Fire Chiefs Report seconded by T. Wright.

Motion passed by voice vote.

Motion by D. Hainzl to accept the Fire Prevention Report seconded by E. Rosenbergen. Motion passed by voice vote.

Motion by R. Cain Jr. to accept the minutes of January 18, 2017 seconded by E. Rosenbergen. Roll Call: D. Hainzl-Yes. T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by E. Rosenbergen to accept the Financial Report seconded by T. Wright. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to pay bills submitted seconded by E. Rosenbergen. Roll Call: D. Hainzl-Yes. T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

86 River Road Project has been sent to all Fire Districts for approval to do the repairs. Cost to each Fire District would be \$4,674.27. Pine Brook Fire Commissioners are in agreement to move forward. Secretary will contact Montville and Towaco Board of Fire Commissioners to see if they are in agreement to proceed.

Motion by D. Hainzl to nominate Ronald Cain Jr. as temporary District Clerk for the Commissioners Election on Saturday, February 18, 2017 seconded by T. Wright. All in Favor.

R. Cain Jr. mentioned the County Mutual Aid Agreement and suggested the Board reconsider their initial thoughts of not joining. Following discussion the Board agreed it would be in their best interest to become a part of it. Motion by R. Cain Jr. to prepare resolution seconded by E. Rosenbergen. One opposed D. Hainzl.

Motion by R. Cain Jr. to have All Jersey Garage Door service our overhead doors seconded by D. Hainzl. Motion passed by voice vote.

R. Cain Jr. mentioned the claim submitted to the Insurance Company due to water damage in the Chiefs office. We have received a quote from FJV Home Improvement to do work in the Chiefs office at a cost of \$2,250. Motion by R. Cain Jr. to have FJV do the work seconded by D. Hainzl. Motion passed by voice vote. Approval was granted to proceed with the necessary work to complete all repairs.

Motion by D. Hainzl to adjourn meeting seconded by E. Rosenbergen.

Meeting adjourned at 7:15 PM.

Respectfully submitted,

Kathleen Cain  
Recording Secretary



# Pine Brook Vol. Fire Department

DISTRICT 3 P. O. BOX 204  
PINE BROOK, NEW JERSEY 07058

**February 15, 2017**

**Monthly Chief Report  
January 2017**

**Fire Alarms: 13**

**Drill: 1**

**Mileage on Chief Vehicle: 14,580**

**Submitted by,**

**Chief Jim Schmitt**



## **PINE BROOK FIRE PREVENTION BUREAU**

47 Bloomfield Avenue

P.O. Box 204

Pine Brook, New Jersey 07058-2040

Tel: 973-227-5504 • Fax: 973-227-3232

### **Monthly Report February 15, 2017**

#### **SDI/CO Inspections:**

1. 13 @ Rachel Garden Apartments
2. 26 Hilldale Road, Pine Brook
3. 8 Franklin Ct., Montville
4. 2 Lisa Place, Pine Brook

#### **Waiver of Site Plan:**

1. PMISC 16-59 – Wilfred MacDonald Inc., 10 new Maple Ave.
2. PMISC16-, Montville Wine & Spirits, 223 Changebridge Road, Montville

Please see the attached reports for all inspections, re-inspections and violations issued this month.

#### **Mileage on vehicles:**

1. Crown Vic.: 69,879
2. Explorer: 10,504

**Yours in Fire Safety,**

**Robert G. Schmitt**

**Fire Official**



**Township of Montville Fire District #3**  
**Budget Summary**

February

15, 2017

**Disbursements**

**Budget**

**Spent**

**Encumbered**

**Balance**

1 Telephone	\$6,500.00	\$954.15		\$5,545.85
2 Electricity	\$15,000.00	\$371.01		\$14,628.99
3 Heat & Fuel	\$14,000.00	\$2,684.44		\$11,315.56
4 Gas & Diesel	\$9,000.00			\$9,000.00
5 Fire Suppression Supplies	\$50,980.00	\$1,488.69		\$49,491.31
6 Maintenance Trucks	\$50,000.00	\$408.93		\$49,591.07
7 Maintenance House	\$60,000.00	\$5,284.90		\$54,715.10
8 Radio Equipment	\$20,000.00	\$2,772.90		\$17,227.10
9 Water & Sewer	\$1,200.00	\$283.10		\$916.90
10 Stationery	\$1,500.00	\$313.65		\$1,186.35
11 Legal Fees	\$5,000.00	\$1,075.64		\$3,924.36
12 Capital - New Truck	\$100,000.00			\$100,000.00
13 School	\$5,000.00			\$5,000.00
14 Audit	\$12,000.00			\$12,000.00
15 Insurance	\$82,000.00	\$4,676.99		\$77,323.01
16 Tech Manuals	\$500.00			\$500.00
17 Death Benefit Fund	\$4,000.00			\$4,000.00
18 Stipends - Election	\$250.00	\$225.00		\$25.00
19 Stipends - Commissioners	\$3,500.00			\$3,500.00
20 Stipends - Secretary	\$28,000.00	\$3,081.02		\$24,918.98
21 Clothing Allowance	\$26,000.00			\$26,000.00
22 Fire Prevention Bureau Expense	\$100,000.00	\$9,960.29		\$90,039.71
23 Advertising & Promotion	\$14,000.00	\$201.90		\$13,798.10
24 Employee Benefits	\$11,570.00			\$11,570.00
25 Capital New Equipment	\$20,000.00			\$20,000.00

Total Budget

\$640,000.00

\$33,782.61

\$0.00

\$606,217.39

**BILLS SUBMITTED FOR PAYMENT**  
**February 15, 2017**

Daily Record	PO 17-03	Legal Notice	\$ 294.88
JCP&L	PO 17-04	Electrical Service	\$ 364.85
Maria Pensado	PO 17-07	Firehouse Maintenance	\$ 402.39
NJNG Co.	PO 17-10	Gas for firehouses	\$ 285.38
Optimum	PO 17-11	Internet/phones	\$ 386.35
Verizon Wireless	PO 17-14	Fire Chief	\$ 91.86
Xerox Corp	PO 17-15	Monthly Maintenance	\$ 21.93
W. B. Mason	PO 17-16	Office Supplies	\$ 437.65
Home Depot	PO 17-17	Fire Suppression Supplies	\$ 292.22
Rich L. Bird LLC	PO 17-18	Fire Truck Repair	\$ 360.00
Lil Geek	PO 17-19	Server Set up	\$ 810.00
Mark Janton	PO 17-22	Thermostat replaced Leak on furnace	\$ 802.00
Brauchle LLC	PO 17-24	Snow Removal	\$ 295.00
Overhead Door	PO 17-29	Sta. 2 Door Repair	\$ 637.09
NJ Fire Equip	PO 17-31	Flare holders	\$ 546.00
North Jersey Copy	PO 17-33	Invitations	\$ 61.83
Bomark Ind	PO 17-34	CO calibrated	\$ 440.00
North Jersey Copy	PO 17-37	Ballots	\$ 201.90
Barbara Patterson	PO 17-40	Election Stipend	\$ 75.00
Carl Patterson	PO 17-41	Election Stipend	\$ 75.00

Donald Welter	PO 17-42	Election Stipend	\$ 75.00
Motorola Solutions	PO 17-43	Minitor V repair	\$ 78.00
Overhead Door	PO 17-45	Sta. 1 Door Repair	\$ 637.09
Treasurer NJ	PO 17-46	Elevator Insp Fee	\$ 485.00
FJV Home	PO 17-47	Sta. 2 Repairs	\$ 175.00
Turnout Uniforms	PO 16-140	Fire Prevention	\$ 318.97