

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Regular Meeting
January 18, 2017

The Board of Fire Commissioners, Fire District No. 3, held a regular meeting on Wednesday, January 18, 2017, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Edward Rosenbergen Sr. Timothy Wright and Donald Hainzl.

Also present Fire Chief James Schmitt and Fire Official Robert Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute.

R. Cain Jr. mentioned Overhead Door recommended an annual preventative maintenance on the overhead doors Station No. 1 and Station No. 2. A. Speciale suggested the Board get a proposal from Door to Door in Fairfield. Proposal will be available for February's meeting.

Liaison to Volunteers: No Report

Correspondence: No Report

Liaison to Fire Prevention: No Report

Insurance: No Report

Budget and Finance: All is in order

Trucks: No Report

Motion by D. Hainzl to open meeting to the public seconded by E. Rosenbergen. No public comments. Motion by R. Cain Jr. to close public session seconded by E. Rosenbergen. Motion passed by voice vote

Fire Chiefs Report: 16 Alarms and 1 Drill

Chief Schmitt reported that at the recent Officers and Engineers meeting he is going to take a more hands on to ensure the trucks and portable equipment are operating properly. Motion by R. Cain Jr. to accept the Fire Chiefs report seconded by E. Rosenbergen. Motion passed by voice vote.

Fire Prevention Report: Fire Official Schmitt reported the year-end report has been sent to the State and the 5 year audit was completed and all went well. Motion by D. Hainzl to accept the Fire Prevention Report seconded by Wright. Motion passed by voice vote.

Motion by E. Rosenbergen to accept the Public Hearing Minutes and regular minutes of December 21, 2016 seconded by R. Cain Jr. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to accept the Financial Report seconded by E. Rosenbergen. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by E. Rosenbergen to pay bills submitted seconded by T. Wright. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

The Board discussed the Coverage Topography Proposal from Pinnacle Wireless for \$18,565.80. This proposal follows the joint commissioners meeting in October 2016. R. Cain Jr. said that there will never be 100% coverage in Montville Township due to the terrain. The Boards question would be what do you suggest to be done after you complete this coverage of the Topography? D. Hainzl said there is a problem with the interconnect system. He also mentioned that a microwave from towers would not work as there is not a clear line of sight. A. Speciale said we already know there is a problem, so why pay the \$18,000. What is the way Pinnacle suggests to correct this. Following discussion the Board agreed they will see what response Pinnacle has to correcting the problem.

Joint Commissioners meeting January 25, 2017

February 18, 2017 is the Fire Commissioners Election.

Chairman Speciale mentioned the annual pay increase for employees. R. Cain Jr. recused himself from the meeting at this time. E. Rosenbergen made a motion to give employees a 3% increase, seconded by T. Wright. Roll Call: D. Hainzl-Yes, T. Wright-Yes, E. Rosenbergen-Yes and A. Speciale-Yes.

Motion by E. Rosenbergen to adjourn meeting seconded by T. Wright.

Meeting adjourned at 7:25 PM

Respectfully submitted

Kathleen Cain
Recording Secretary



Pine Brook Vol. Fire Department

DISTRICT 3 P. O. BOX 204
PINE BROOK, NEW JERSEY 07058

January 18, 2017

Monthly Chief Report December 2016

Fire Alarms: 16

Drill: 1

Mileage on Chief Vehicle: 14,200

Submitted by,

Chief Jim Schmitt



PINE BROOK FIRE PREVENTION BUREAU

47 Bloomfield Avenue

P.O. Box 204

Pine Brook, New Jersey 07058-2040

Tel: 973-227-5504 • Fax: 973-227-3232

Monthly Meeting

January 18, 2017

SDI/CO Inspections:

1. 4 Adamary Place, Pine Brook
2. 89 Konner Ave., Pine Brook
3. 7 Crane Dr., Pine Brook
4. 27 Buckingham Circle, Pine Brook
5. 50 Gabriel Dr., Montville
6. 17 Waxberg Ln., Pine Brook
7. 2 Roe Ri Rd., Pine Brook
8. 11 @ Rachel Garden apartments

Please see the attached reports for all inspections, re-inspection and violations issued this month.

Mileage on vehicles: 1. Crown Vic.: 69,836
2. Explorer: 9,979

Yours in Fire Safety,

Robert G. Schmitt

Fire Official

Township of Montville Fire District #3**Budget Summary**

Jan. 18, 2017

Disbursements**Budget****Spent****Encumbered****Balance**

1 Telephone	\$6,500.00	\$475.94		\$6,024.06
2 Electricity	\$15,000.00	\$6.06		\$14,993.84
3 Heat & Fuel	\$14,000.00	\$902.43		\$13,097.57
4 Gas & Diesel	\$9,000.00			\$9,000.00
5 Fire Suppression Supplies	\$50,980.00	\$210.47	\$98.00	\$50,671.53
6 Maintenance Trucks	\$50,000.00	\$48.93		\$49,951.07
7 Maintenance House	\$60,000.00	\$2,738.38		\$57,261.62
8 Radio Equipment	\$20,000.00	\$194.90		\$19,805.10
9 Water & Sewer	\$1,200.00	\$283.10		\$916.90
10 Stationery	\$1,500.00			\$1,500.00
11 Legal Fees	\$5,000.00	\$780.76		\$4,219.24
12 Capital - New Truck	\$100,000.00			\$100,000.00
13 School	\$5,000.00		\$250.00	\$4,750.00
14 Audit	\$12,000.00			\$12,000.00
15 Insurance	\$82,000.00	\$4,676.99		\$77,323.01
16 Tech Manuals	\$500.00			\$500.00
17 Death Benefit Fund	\$4,000.00			\$4,000.00
18 Stipends - Election	\$250.00			\$250.00
19 Stipends - Commissioners	\$3,500.00			\$350.00
20 Stipends - Secretary	\$28,000.00	\$1,984.89		\$26,015.11
21 Clothing Allowance	\$26,000.00			\$26,000.00
22 Fire Prevention Bureau Expense	\$100,000.00	\$5,838.08		\$94,161.92
23 Advertising & Promotion	\$14,000.00			\$14,000.00
24 Employee Benefits	\$11,570.00			\$11,570.00
25 Capital New Equipment	\$20,000.00			\$20,000.00

Total Budget

\$640,000.00

\$18,141.03

\$348.00

\$621,510.97

BILLS SUBMITTED FOR PAYMENT
January 18, 2017

Atlantic Health	PO 17-01	Physicals	\$ 65.00
Daily Record	PO 17-03	Legal Notice	\$ 72.84
JCP&L	PO 17-04	Electrical Service	\$ 6.16
Maria Pensado	PO 17-07	Firehouse Maintenance	\$ 402.39
Montville Water	PO 17-09	Water & Sewer	\$ 283.10
NJNG Co.	PO 17-10	Gas for firehouses	\$ 902.43
Optimum	PO 17-11	Internet/phones	\$ 384.08
Pinto of Montville	PO 17-12	Garbage pickup	\$ 175.69
Verizon Wireless	PO 17-14	Cell Phone Fire Prev. Fire Chief	\$ \$ 91.86
Xerox Corp	PO 17-15	Monthly Maintenance	\$ 37.04
W. B. Mason	PO 17-16	Office Supplies	\$ 89.19
Home Depot	PO 17-17	Fire Suppression Supplies	\$ 196.09
Lil Geeks	PO 17-19	Public notice posting	\$ 330.00
AC Daughtry	PO 17-20	Monitoring Sta. 1 and 2	\$ 194.90
Donaldson's	PO 17-23	Plumbing repair	\$ 195.00
Brauchle LLC	PO 17-24	Snow Removal	\$1,480.00
NJ Casualty	PO 17-25	Workmens Comp	\$4,676.99
Overhead Door Co.	PO 17-28	Sta. 1 door repair	\$ 250.00
J Eckert Locksmiths	PO 17-29	Keys	\$ 28.00
NJSAFD	PO 17-30	2017 Dues	\$ 300.00
Kenvil Power	PO 17-35	supplies for pumps	\$ 25.18

Dallessio

PO 17-36

371 Oil Change

\$ 48.93