

# MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Regular Meeting  
June 21, 2017

The Board of Fire Commissioners, Fire District No. 3, held a regular meeting on Wednesday, June 21, 2017, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Edward Rosenbergen Sr. and Timothy Wright

Absent: Donald Hainzl

Also present Fire Chief James Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute.

R. Cain Jr. mentioned the door is on order to replace damaged door in hallway. He received a quote from FJV Home Improvements to replace asphalt shingles on overhang at Station No. 2, cost \$950. Motion by R. Cain Jr. to have the repair done seconded by E. Rosenbergen. Motion passed by voice vote. R. Cain Jr. mentioned he is getting pricing for elevator service. Presently we have Otis Elevator and pay \$2600 annually, we have received a quote from Jersey Elevator \$600 annually. He will obtain one more quote for July meeting.

Liaison to Volunteers: No Report

Correspondence: No Report

Liaison to Fire Prevention: No Report

Insurance: All renewed for 2017-2018

Budget and Finance: No Report

Trucks: R. Cain Jr. said the pump tests were completed last week. They all passed but two trucks had frozen valves. Even with two engineers and an officer on each truck they are still not doing the proper maintenance. If it continues, he will suggest money be put in the budget to hire someone to perform the maintenance and do away with engineers. Trucks are due for their annual pump and engine maintenance so we will address these issues at that time.

Motion by E. Rosenbergen to open meeting to the public seconded by T. Wright. No public comments, motion by T. Wright to close public session seconded by E. Rosenbergen.

Fire Chiefs Report: 16 Alarms 2 Drills

Chief Schmitt said he will have an officer's and engineers meeting to address the issue with maintenance of the trucks.

Motion by R. Cain Jr. to accept the Fire Chief's Report seconded by T. Wright. Motion passed by voice vote.

Motion by T. Wright to accept the Fire Prevention Report seconded by E. Rosenbergen. Motion passed by voice vote.

Motion by R. Cain Jr. to accept the minutes of May 17, 2017 seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes

Motion by E. Rosenbergen to accept the Financial Report seconded by R. Cain Jr. Roll Call: T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to pay bills submitted seconded by E. Rosenbergen. Roll Call: T. Wright-Yes, E. Rosenbergen-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Discussion concerning 86 River Road, copper lines are not reliable and it will cost over \$1000 a month for the telephone lines. The police department has the telephone lines and they are constantly going down. If we decided to go with these proposals it would have to be budgeted in our 2018 budget. Further discussion at July's meeting and at the Joint Commissioners meeting July 26, 2017.

R. Cain Jr. proposed updating the Alarm System at Station No 1 and 2. The panels are outdated and the alarms are not testing. Quote was received from AC Daughtry \$1,618.00 for both stations. Motion by R. Cain Jr. to upgrade the alarm panels seconded by E. Rosenbergen. Motion passed by voice vote.

Cloud Storage was discussed for the Server and 2 work Stations, Fire Prevention Secretary and Commissioners. Thumb drive will be used for Chiefs and Captains computer. Motion by R. Cain Jr. to have the Cloud set up for server and 2 work stations and cloud storage at a cost of \$1,514.62 annually, seconded by E. Rosenbergen. Motion passed by voice vote.

Motion by E. Rosenbergen to adjourn meeting seconded by T. Wright.

Meeting adjourned at 7:25 PM.

Respectfully submitted,

Edward Rosenbergen  
District Clerk



# Pine Brook Vol. Fire Department

DISTRICT 3 P. O. BOX 204  
PINE BROOK, NEW JERSEY 07058

**June 21, 2017**

**Monthly Chief Report  
May 2017**

**Fire Alarms: 16**

**Drill: 2**

**Mileage on Chief Vehicle: 16,480**

**Submitted by,**

**Chief Jim Schmitt**



## **PINE BROOK FIRE PREVENTION BUREAU**

47 Bloomfield Avenue

P.O. Box 204

Pine Brook, New Jersey 07058-2040

Tel: 973-227-5504 • Fax: 973-227-3232

### **Monthly Report**

**June 21, 2017**

#### **SDI/CO Inspections:**

1. 24 Woodmont Road, Pine Brook
2. 8 Cambray Road, Montville
3. 89 Hook Mountain Road, Montville
4. 39 Brittany Road, Montville
5. 29 Windsor Drive, Pine Brook
6. 14 Constitution Ct., Montville
7. 131 Hook Mountain Road, Montville
8. 19 SDI/CO @ Rachel Garden Apartments

#### **Waiver of Site Plan:**

1. PMISC17-17, Alirm LLC – 10 New Maple Ave.
2. PMISC17-22, Dicar Inc. – 30 Chapin Rd., Unit 1212
3. PMISC17-19, Force Wrestling – 321 Changebridge Rd.

Please see the attached reports for all inspections, re-inspections and violations issued this month.

#### **Mileage on Vehicles:**

1. Crown Vic. – 69,917
2. Explorer – 12,792

Yours in Fire Safety,

**Robert G. Schmitt**

**Fire Official**



**Township of Montville Fire District #3**  
**Budget Summary**

June

21, 2017

**Disbursements**

**Budget**

**Spent**

**Encumbered**

**Balance**

1 Telephone	\$6,500.00	\$2,970.95		\$3,529.05
2 Electricity	\$15,000.00	\$5,346.93		\$9,653.07
3 Heat & Fuel	\$14,000.00	\$6,051.80		\$7,948.20
4 Gas & Diesel	\$9,000.00	\$1,224.92		\$7,775.08
5 Fire Suppression Supplies	\$50,980.00	\$4,565.11	\$5,400.75	\$41,014.14
6 Maintenance Trucks	\$50,000.00	\$4,293.95		\$45,706.05
7 Maintenance House	\$60,000.00	\$17,002.94	\$1,900.00	\$41,097.06
8 Radio Equipment	\$20,000.00	\$10,871.29		\$9,128.71
9 Water & Sewer	\$1,200.00	\$566.20		\$633.80
10 Stationery	\$1,500.00	\$781.40		\$718.60
11 Legal Fees	\$5,000.00	\$2,516.89		\$2,483.11
12 Capital - New Truck	\$100,000.00			\$100,000.00
13 School	\$5,000.00	\$775.00	\$1,347.00	\$2,878.00
14 Audit	\$12,000.00	\$11,705.00		\$295.00
15 Insurance	\$82,000.00	\$61,069.21		\$20,930.79
16 Tech Manuals	\$500.00	\$80.00		\$420.00
17 Death Benefit Fund	\$4,000.00			\$4,000.00
18 Stipends - Election	\$250.00	\$225.00		\$25.00
19 Stipends - Commissioners	\$3,500.00			\$3,500.00
20 Stipends - Secretary	\$28,000.00	\$12,097.17		\$15,902.83
21 Clothing Allowance	\$26,000.00			\$26,000.00
22 Fire Prevention Bureau Expense	\$100,000.00	\$41,109.99		\$58,890.01
23 Advertising & Promotion	\$14,000.00	\$13,135.90		\$864.10
24 Employee Benefits	\$11,570.00	\$11,570.00		\$0.00
25 Capital New Equipment	\$20,000.00			\$20,000.00

Total Budget

\$640,000.00

\$207,959.65

\$8,647.75

\$423,392.60

**BILLS SUBMITTED FOR PAYMENT****June 21, 2017**

Atlantic Health	PO 17-01	DeFrank	\$ 65.00
JCP&L	PO 17-04	Electrical Service	\$ 825.45
K Cooling	PO 17-06	Heating & AC	\$ 433.86
Maria Pensado	PO 17-07	Firehouse Maintenance	\$ 402.39
NJNG Co.	PO 17-10	Gas for firehouses	\$ 232.24
Optimum	PO 17-11	Internet/phones	\$ 411.13
Pinto of Montville	PO 17-12	Garbage pickup	\$ 175.69
Verizon Wireless	PO 17-14	Cell Phone Fire Prev.	\$ 34.52
		Fire Chief	\$ 94.58
Xerox Corp	PO 17-15	Monthly Maintenance	\$ 17.34
W. B. Mason	PO 17-16	Office Supplies	\$ 516.23
Home Depot	PO 17-17	Fire Suppression Supplies	\$ 57.03
Rich L. Bird LLC	PO 17-18	Fire Truck Repair	\$ 1,401.00
AC Daughtry	PO 17-20	86 River Rd.	\$ 113.70
Eric Brauchle LLC	PO 17-24	Snow Removal	\$ 195.00
NJ Casualty Ins	PO 17-25	Workers Comp payment	\$ 2,624.92
Reliance Insurance	PO 17-26	Life Insurance 3 <sup>rd</sup> quarter	\$ 1,779.63
Clean Air	PO 17-82	Annual Maintenance	\$ 1,145.08
Fire & Safety	PO 17-91	379 repair	\$ 753.54
Philadelphia Ins	PO 17-92	Insurance Payment	\$15,995.50
Enforsys	PO 17-93	NFRIS/Inspections	\$ 861.00
Lindsays Florist	PO 17-94	Admin Day	\$ 138.99

Postmaster PB	PO 17-95	PO Box 166 Rental	\$ 76.00
Penguin Manage	PO 17-96	E Dispatch	\$ 720.00
Kenvil Power	PO 17-97	Stihl Saw Repair	\$ 275.67
Thomson Reuter	PO 17-98	Statutes Update	\$ 192.00
H A Fernot	PO 17-99	Sta. 2 Air leak	\$ 190.00