

MONTVILLE TOWNSHIP FIRE DISTRICT NO. 3

Regular Meeting
September 20, 2017

The Board of Fire Commissioners, Fire District No. 3, held a regular meeting on Wednesday, September 20, 2017, 47 Bloomfield Avenue, Pine Brook, New Jersey 07058 at 7:00 PM.

Present: Anthony Speciale, Ronald R. Cain Jr., Donald Hainzl and Timothy Wright

Absent: Edward Rosenbergen Sr.

Also present Fire Chief James Schmitt and Fire Official Robert Schmitt

Chairman Speciale called the meeting to order at 7:00 PM.

Statement of Open Public Meeting Act Compliance read by Chairman Speciale

Chairman Speciale led the flag salute.

Building and Grounds: No Report

Liaison to Volunteers: No Report

Correspondence: No Report

Liaison to Fire Prevention: No Report

Insurance: No Report

Budget & Finance: No Report

Trucks: R. Cain Jr. mentioned that one of the trucks was involved in a minor accident responding to a fire call. No injuries or damage to the fire truck. Minor damage to the car. It has been submitted to our Insurance Carrier.

Motion by D. Hainzl to open meeting to the public, seconded by T. Wright. No public comments, motion by R. Cain Jr. to close public session seconded by D. Hainzl.

Fire Chiefs Report: Fires: 13 Drill: 1

Chief Schmitt requested the purchase of four (4) TFT FlipTip nozzles at \$880.00 each. Motion by R. Cain Jr. to approve the purchase seconded by D. Hainzl. Motion passed by voice vote. Chief Schmitt said that he has begun the process of the purchase of a new fire truck. He has contacted vendors and will be meeting them at Station No. 2 to see if their trucks would fit in the bays. Discussion concerning downsizing the fleet by 2 or 3 trucks.

Definitely the 1982 Hahn and the 1978 Ford Rescue Truck. They would maintain 379, 378, 372 and the new truck. This purchase would be delivered in 2019, therefore now creating a replacement process of every seven (7) years. Secretary will contact Accountant to find out the process for the special meeting requirements and when the money has to be spent. Motion by D. Hainzl to accept the Fire Chiefs report seconded by T. Wright. Motion passed by voice vote.

Motion by D. Hainzl to accept the Fire Prevention Report seconded by T. Wright. Motion passed by voice vote.

Motion by R. Cain Jr. to accept the minutes of August 16, 2017 seconded by D. Hainzl. Roll Call: T. Wright-Yes, D. Hainzl-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by R. Cain Jr. to accept the Financial Report seconded by D. Hainzl. Roll Call: T. Wright-Yes, D. Hainzl-Yes, R. Cain Jr.-Yes and A. Speciale-Yes.

Motion by pay bills submitted by D. Hainzl seconded by T. Wright. Roll Call: T. Wright-Yes, D. Hainzl-Yes, R. Cain Jr.-Abstain and A. Speciale-Yes.

D. Hainzl said the 86 River Road project is a work in progress

Discussion concerning the 2018 Budget, the Board began the process of preparing the 2018 Budget figures. Will be finalized at October meeting when we have the ratable figure from the Township.

R. Cain Jr. will contact paving company to get cost to pave bay area and parking lot on bay side of building. This project will come out of the 2017 budget.

Proposed 2018 Budget

Telephone	\$ 6,500.00
Electricity	\$ 15,000.00
Heat & Fuel	\$ 14,000.00
Gas & Diesel	\$ 9,000.00
Fire Suppression Supplies	\$ 50,000.00
Maintenance Trucks	
Maintenance House	
Radio Equipment	\$ 20,000.00
Water & Sewer	\$ 1,200.00
Stationary	\$ 1,500.00
Legal Fees	\$ 6,000.00
Capital-New Truck	\$100,000.00
School	\$ 4,000.00
Audit	\$ 12,000.00
Insurance	\$ 82,000.00
Tech Manuals	\$ 500.00

Death Benefit Fund	\$ 4,000.00
Stipends Election	\$ 250.00
Stipends Commissioners	\$ 3,500.00
Stipends Secretary	\$ 28,000.00
Clothing Allowance	\$ 26,000.00
Fire Prevention Bureau	
Advertising & Promotion	\$ 15,000.00
Employee Benefits	\$ 12,000.00
Capital New Equipment	\$ 20,000.00

Chief Schmitt requested the purchase of two (2) Motorola Portable APX4000 radios at a cost of \$3,568.60. Motion by D. Hainzl to purchase the radios seconded by T. Wright. Motion passed by voice vote.

Fire Official Schmitt mentioned that the State is increasing Life Hazard Fees by 29% across the Board. The Fire District receives 65% of the money collected by the State for Life Hazards.

Motion by D. Hainzl to adjourn meeting seconded by R. Cain Jr.

Meeting adjourned at 7:43 PM.

Respectfully submitted,

Edward Rosenbergen Sr.
District Clerk



Pine Brook Vol. Fire Department

DISTRICT 3 P. O. BOX 204
PINE BROOK, NEW JERSEY 07058

September 20, 2017

Monthly Chief Report August 2017

Fire Alarms: 13

Drill: 1

Mileage on Chief Vehicle: 18,100

Submitted by,

Chief Jim Schmitt



PINE BROOK FIRE PREVENTION BUREAU

47 Bloomfield Avenue

P.O. Box 204

Pine Brook, New Jersey 07058-2040

Tel: 973-227-5504 • Fax: 973-227-3232

Monthly Report September 19, 2017

SDI/CO Inspections:

1. 21 @ Rachel Garden apartments
2. 36 Buckingham Circle, Pine Brook
3. 4 Eckhardt Circle, Montville
4. 37 Gathering Road, Pine Brook
5. 20 John Street, Pine Brook
6. 49 Woodmont Road, Pine Brook
7. 9 Garrity Ter., Pine Brook
8. 30 Woodmont Road, Pine Brook
9. 10 Franklin Ct., Montville
10. 107 Konner Ave., Pine Brook

Please see the attached reports for all inspections, re-inspections and violations issued this month.

Mileage:

1. Crown Vic. – 69,929
2. Explorer – 14,367

Yours in Fire Safety,

Robert G. Schmitt

Fire Official

Township of Montville Fire District #3
Budget Summary

September 20, 2017

Disbursements

Budget

Spent

Encumbered

Balance

1 Telephone	\$6,500.00	\$4,421.04		\$2,078.96
2 Electricity	\$15,000.00	\$8,508.02		\$6,491.98
3 Heat & Fuel	\$14,000.00	\$7,152.01		\$6,847.99
4 Gas & Diesel	\$9,000.00	\$1,792.27		\$7,207.73
5 Fire Suppression Supplies	\$50,980.00	\$14,964.07	\$1,097.00	\$34,918.93
6 Maintenance Trucks	\$50,000.00	\$23,820.70	\$950.00	\$25,229.30
7 Maintenance House	\$60,000.00	\$29,820.79	\$1,900.00	\$28,279.21
8 Radio Equipment	\$20,000.00	\$13,106.19		\$6,893.81
9 Water & Sewer	\$1,200.00	\$849.30		\$350.70
10 Stationery	\$1,500.00	\$881.40		\$618.60
11 Legal Fees	\$5,000.00	\$4,633.09		\$366.91
12 Capital - New Truck	\$100,000.00			\$100,000.00
13 School	\$5,000.00	\$1,100.00	\$1,047.00	\$2,853.00
14 Audit	\$12,000.00	\$11,705.00		\$295.00
15 Insurance	\$82,000.00	\$70,766.15		\$11,233.85
16 Tech Manuals	\$500.00	\$80.00		\$420.00
17 Death Benefit Fund	\$4,000.00			\$4,000.00
18 Stipends - Election	\$250.00	\$225.00		\$25.00
19 Stipends - Commissioners	\$3,500.00			\$3,500.00
20 Stipends - Secretary	\$28,000.00	\$19,241.92		\$8,758.08
21 Clothing Allowance	\$26,000.00			\$26,000.00
22 Fire Prevention Bureau Expense	\$100,000.00	\$64,214.39		\$35,785.61
23 Advertising & Promotion	\$14,000.00	\$13,135.90		\$864.10
24 Employee Benefits	\$11,570.00	\$11,570.00		\$0.00
25 Capital New Equipment	\$20,000.00			\$20,000.00

Total Budget	\$640,000.00	\$301,987.24	\$4,994.00	\$333,018.76
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BILLS SUBMITTED FOR PAYMENT

September 20, 2017

JCP&L	PO 17-04	Electrical Service	\$1,206.07
Cain & Sons	PO 17-02	Ext refill/batteries	\$1,150.50
John A. Sullivan	PO 17-05	Electrical repairs	\$1,062.96
Maria Pensado	PO 17-07	Firehouse Maintenance	\$ 402.39
NJNG Co.	PO 17-10	Gas for firehouses	\$ 430.19
Optimum	PO 17-11	Internet/phones	\$ 386.15
Verizon Wireless	PO 17-14	Cell Phone Fire Prev.	\$ 35.48
		Fire Chief	\$ 94.54
Xerox Corp	PO 17-15	Monthly Maintenance	\$ 17.06
W. B. Mason	PO 17-16	Cleaning supplies	\$1,107.94
Home Depot	PO 17-17	Fire Suppression Supplies	\$ 452.30
LTI		Lawn Maintenance	\$ 280.00
Donaldson Plumbing	PO 17-23	Water Softener	\$1,268.00
		Sink in basement	130.00
NJ Casualty	PO 17-25	Workmans Comp	\$2,624.91
Reliance Ins	PO 17-26	Life Insurance	\$1,694.19
AC Daughtry	PO 17-100	New Alarm System	\$1,783.00
Fire & Safety	PO 17-105	Outriggers repaired	\$1,150.11
Witmer Public	PO 17-107	Flow Test Annual	\$3,250.05
Zep	PO 17-111	Truck soap	\$ 395.37